

# MEETING MINUTES

ISSUE DATE 13 February 2020

## MEETING INFORMATION

MEETING DATE	06 February 2020	MEETING TIME	6:00 – 7:30 PM
MEETING NAME	ATF Meeting 1	MEETING LOCATION	High School Auditorium

PROJECT NAME Richland School District Planning

FEH PROJECT NUMBER 2019324

MINUTES PREPARED BY Bobbi Jo Duneman

ATTENDEE NAME	ORGANIZATION	PHONE	EMAIL
<input checked="" type="checkbox"/> Kevin Eipperle	FEH DESIGN	563.583.4900	kevine@fehdesign.com
<input checked="" type="checkbox"/> Christy Monk	FEH DESIGN	563.583.4900	christym@fehdesign.com
<input checked="" type="checkbox"/> Bobbi Jo Duneman	FEH DESIGN	563.583.4900	bobbid@fehdesign.com

See Sign-In Sheet

DISTRIBUTION Attendees

PURPOSE Kick-off process with Advisory Task Force

DISCUSSION

### 1) Introductions

### 2) Review agenda and today's goals

### 3) Advisory Task Force Role

- a) The role of the Task force was described as an advisory group that will make recommendations to the school District for their vision for the future of the school facilities and priorities to achieve that.

### 4) Review Draft Goals for Success

- a) Discussion on what a school culture means/is
- b) Discussed collaboration/compensation/curriculum in relation to staff recruitment and retention
- c) Adequate staffing is included in staff recruitment and retention
- d) Discussion of the relationship of these goals with a masterplan (these goals inform future masterplan but also go beyond a physical masterplan)
- e) Additional Goals:
  - i) Student Recruitment and Retention
  - ii) Modern Tools, Equipment, and Facilities

- iii) Provide Accessible and Equitable Bathrooms in all Buildings
- iv) Engage Minority Populations

## **5) Review process**

- a) Space Needs Assessment & Programs
  - i) Discussion about difference between standards vs regulations and codes
- b) Facility Condition Assessment and associated costs
  - i) Urgent is approximately \$2M (All Buildings)
    - (1) Water infiltration issues/building deterioration issues
  - ii) Required is approximately \$4.5M (All Buildings)
    - (1) Code and Accessibility issues
  - iii) Recommended is approximately \$14M (All Buildings)
    - (1) Adding AC is included in recommended for all buildings
  - iv) Athletic Fields have yet to be evaluated due to weather
- c) Advisory Task Force input, what would you like us to study?
  - i) Early Childhood near the high school
  - ii) Stay within the buildings structures the District has, no new construction
  - iii) Different grade structures within the buildings
  - iv) Maximizing green space for students to access
  - v) Replace Lincoln and Jefferson with a new building
- d) Discuss decision making criteria – these will be used for evaluating the options studied. Attendees were asked to bring their ideas for this criterion to the next meeting.
- e) Design Workshops/Charrettes
  - i) The workshop process was described, and attendees were strongly encouraged to participate even if they only have a few minutes to spare.

## **6) Review the Building Floor plans and site plans**

- a) Lincoln and Jefferson are significantly undersized
- b) Doudna and Middle School are slightly undersized
- c) High School size is more than adequate
- d) Lincoln and Jefferson have very little greenspace or room to grow on the sites
- e) Doudna, Middle School, and High School have large sites

## **7) Relevance of a 21<sup>st</sup> Century Schools**

- a) Prepare students to compete for; further education, workforce, entrepreneurship
- b) Creating environments that support the highest level of learning by eliminating distractions, creating technology rich learning spaces, and making the school a flexible and adaptable teaching tool.

## **8) Review Schedule**

- a) Dates & location for future meetings & workshops



- i) Advisory Task Force Meeting #2 February 19 @ 6:00 in H.S. Auditorium
- ii) Advisory Task Force Meeting #3 February 27 @ 6:00 in H.S. East Commons
- iii) Design solution workshops Day 1 (during parent teacher conferences) February 27 @ High School
- iv) Design solution workshops Day 2 (during parent teacher conferences) March 3 @ Doudna
- v) Advisory Task Force Meeting #4 March 3 @ 6:00 in Doudna Cafeteria & Gym
- vi) Final ATF meeting #5 March 18 @ 6:00 in H.S. Auditorium

**9) Next meeting assignments and date; Feb. 19, 2020 at 6:00 PM**

- a) Think about Needs, decision making criteria and key participants that should be added to these meetings